

Name of Applicant

Provide the percentage of your firm's gross revenue from the last fiscal period attributable to the following:

Publishing of educational books, pamphlets, materials Percentage

Author or amend educational books, pamphlets, materials Percentage

Instructions on Management/Financial/Investment subjects Percentage

Instructions on Architectural/Engineering/Construction subjects Percentage

Instructions on Legal/Political subjects Percentage

Instructions on Life Safety/Security subjects Percentage

Instructions on Physical Fitness Subjects Percentage

Other Describe Percentage

TOTAL should equal 100%

Describe your firm's procedures to safeguard against potential copyright allegations being made arising out of your firm's publishing activities (if applicable):

[Empty lines for description]

Does your firm provide any services other than arranging seminars and /or educational courses? Yes No

If Yes, please provide full description.

Do you utilize the services of freelance and / or guest instructors? Yes No

Approximate percentage of billing attributable to freelance and / or guest instructors? Percentage

Are the freelance and / or guest instructors required to show proof of General Liability and Professional Liability coverage's showing you as an additional insured? Yes No

If yes, what limits?

Print Name and Title

Signature of Applicant or Authorized Representative

DATE: [D D M M Y Y]